# FACS Student Technology Fee Advisory Committee

# Request for Funding Form

***Form Instructions for the Department/Unit:***Complete one worksheet for each project request. All items must meet STF Guidelines available at [www.techfee.uga.edu](http://www.techfee.uga.edu). Submit this Form to the Associate Dean of Academic Programs, via facsassocdeans@uga.edu **by September 30** for consideration at the November meeting of STF AC or by **March 15** for consideration at the April meeting of STF AC.

1. Project Name:

2. FACS Department/Unit:

3. FACS Department/Unit STF AC Rep & E-Mail:

4. Description of request including reference to Building and Room number impacted.

5. Evidence of student need, number or percentage of students, details about major and courses served, specify undergraduate and/or graduate.

6. Describe instructional goals associated with this request.

7. Describe how this project will be accessible to students with disabilities and comply with Section 508 Electronic and Information Technology Standards.

8. Furnishings cannot be purchased with STF. However, describe how this project potentially changes facilities assigned use or furnishings needed from other funding sources.

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| Name, Signature and Date of Unit/Department Head and STF AC Representative: |
|  |  |  |
| Unit./Dept. Head: |  |
|  |  |  |
| Name | Signature | Date |
|  |  |  |
| FACS STF AC Representative: |  |
|  |  |  |
| Name | Signature | Date |

*Please attach any other supporting information regarding this request.*

 **STF AC Priority #** \_\_\_\_\_\_\_\_\_\_

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